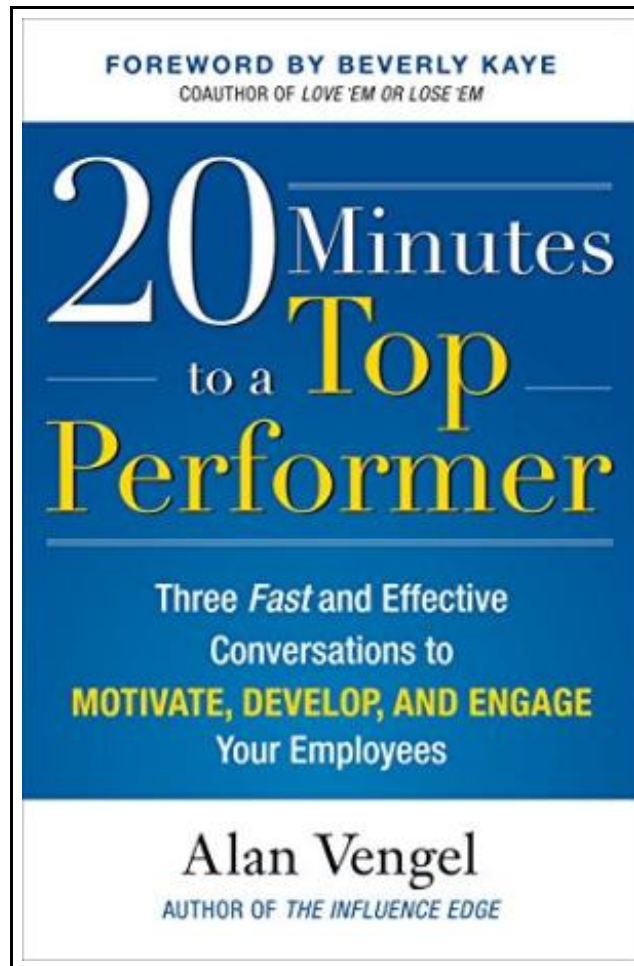


## 20 Minutes to a Top Performer: Three Fast and Effective Conversations to Motivate, Develop, and Engage Your Employees



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*(Ms. Ora Buckridge)*

## 20 MINUTES TO A TOP PERFORMER: THREE FAST AND EFFECTIVE CONVERSATIONS TO MOTIVATE, DEVELOP, AND ENGAGE YOUR EMPLOYEES



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McGraw-Hill Education - Europe. Hardback. Book Condition: new. BRAND NEW, 20 Minutes to a Top Performer: Three Fast and Effective Conversations to Motivate, Develop, and Engage Your Employees, Alan A. Vengel, Transform Average Employees intoPowerhouse Performers "I cannot think of a more important message and timely book.20 Minutes to a Top Performer offers quick, simple techniques for managers toimprove their effectiveness in communicating with their teams." Steven Fine, vice president for administration,Mount Sinai Medical Center, Miami Beach, Florida "Alan has provided some of the best thinking on the issue of leadership conversations.His book offers easy-to-implement suggestions for everything your team needsto know about effective conversations!" Al Miller, VP HR, Lockheed Martin Simulation,Training and Support, Lockheed Martin "This book is essential for leaders in today's fast-paced and do-more-with-less environment." Dan Russi, VP, Customer Services, Ariba, Inc. "Alan gives a how-to guide for managers of all experience levels. In twenty minutes andthree conversations, he's captured the essence of managing and leading." Ron Sacchi, director, Organizational Learning and Development, Gilead "It is great news for the business and professional community to see a book emerge withpractical tips for having intelligent interactions in traditionally sensitive areas ofcommunication. Many books promise easily used guidelinesfor a successful result-this one delivers!" Pat Cramer, learning director, Honeywell Aerospace About the Book The key to long-term organizational success isthe ability to move employees to action. Easiersaid than done, right? Not really. All it takes is threesimple 20-minute conversations. Alan Vengel has spent 25 years helping Fortune 500companies empower their employees to perform atpeak efficiency, generating measurable resultsorganization-wide. Now, in 20 Minutes to a TopPerformer, Vengel shares the secret to his and hisclients' success: good old-fashioned communication.Inside, he explains how to engage youremployees through specific, focused conversations,of which there are exactly three: Coaching: Focusing on performance and feedback Motivating: Focusing...



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